



#### MISSION STATEMENT:

Our mission is to give financial assistance through **A Hand UP** to IRTA members in an effort to uplift their quality of life when a need or emergency impedes their life.

#### PURPOSE:

The purpose of this program is to address and provide assistance for an immediate financial need of an IRTA member who is undergoing temporary or emergency hardship. This help is intended for a one-time, short term need and not for extended support. The maximum amount awarded will be one thousand dollars (\$1000) per application.

#### ELIGIBILITY:

An IRTA member receiving a pension from the TRF portion of INPRS who has encountered a short term financial hardship may apply for a grant. Examples of these needs may include, but are not limited to: housing expenses, health care, transportation, legal assistance, nutrition.

#### HOW TO APPLY:

Applications can be submitted at any time. The application may be initiated by a local IRTA organization or member, by someone representing the IRTA member, or by the grant seeker him/herself. An Indiana Retired Teachers Foundation (IRTF) Committee will consider the application and determine if the grant will be awarded.

After completion, submit the application to:

Indiana Retired Teachers Association, **A Hand UP**  
Julie Green, Office Manager  
2629 Waterfront Pkwy. E. Dr. #105  
Indianapolis, IN 46214

#### MISCELLANEOUS:

Within a week of receipt of the application, the person requesting the grant will hear from the committee whether or not the requested funds will be awarded.

At this time, there is no set number of grants that will be awarded. Funds may dictate the availability of grants.

Applications will remain as confidential as possible and will be retained by the IRTF for as long as is legally necessary.